



Self-Billing Agreement 2019

This is an agreement to a self-billing procedure between:

Customer name Design and Artists Copyright Society (DACCS)

VAT number GB 397 1521 32

And

Supplier name _____

Country code (e.g. GB) _____

VAT number _____

DACCS (the Customer) agrees:

1. To issue self-billed invoices for all supplies made to them by the self-billee (the Supplier) until 31 December 2019.
2. To complete self-billed invoices showing the supplier's name, address and VAT. registration number together with all other details which constitute a full VAT invoice
3. To make a new self-billing agreement in the event that our VAT registration number changes
4. To inform the Supplier if the issue of self-billed invoices will be outsourced to a third Party

You (the Supplier) agree:

1. To accept invoices raised by the self-biller on your behalf until 31 December 2019.
2. Not to raise sales invoices for the transactions covered by this agreement
3. To notify the Customer immediately if you:
 - Change your VAT registration number
 - Cease to be VAT registered; or
 - Sell or transfer the business to which this agreement relates as a going concern

Signed by

On behalf of Design and Artists Copyright Society (DACCS)

Date 31/10/2018

Signed by _____

Print name _____

On behalf of _____

Date _____